

# COMMUNICATIONS NEWSLETTER

## OCTOBER 2019

Fall has arrived but it still feels like July in Shreveport. Here we are already in October, just three months away from 2020. When we are children, we wish the years would fly by so we can be adults and be on our own. Once you reach adulthood, you realize it was not the utopia you had imagined. Once you reach my age you just wish that things would slow down a little.

### REMINDER

Speaking of time: those of you who are in the Ph.D. program are reminded, that the rough draft of your dissertation/book is due in January. This is not the finished copy. It is just the rough draft. You will have time between January and April 15, to go back and make corrections. Having written several dissertations I find it best once you get in the flow of writing then keep writing, fill the pages then go back and do the correcting.

For master's students as you are aware we have replaced our 75-page thesis with a 25 page-writing project. It must be written to thesis standard and have a professional heat binding (not hard cover). You can have this done at an office supply store such as Office Depot. The completed writing project is due in February.

Those who are in an undergraduate program should set a goal and schedule then let the schedule become your boss. Have a set class time each week and then show up for class just as if you were in an on-campus program. Consistency produces progress. You will be surprised at how much you can accomplish each week if you will be consistent.

***Remember I am here to assist you in any way that I can. If you are having problems or just have questions, I cannot help if I am unaware of them.***

### NORTHWEST SOUL-WINNERS CONFERENCE

We are excited that on October 18-19 LBU will be hosting a Soul-Winning Conference taught by Dr. David Wood. Dr. Wood has probably taught more soul winners than any man alive today.

Over the last four decades or so, our churches have lost the gift of evangelism. This is a great opportunity for everyone to be taught and inspired to be a better soul-winner.

This conference will only be offered on-campus. Those attending both Friday night and all day Saturday can receive three hours of credit. For more information check with our office or website.

### OFFICE HOURS

LBU office hours are Monday through Thursday 8:00 a.m. - 4:30 p.m.  
Friday 8:00 - 12:00 noon

### DATES TO REMEMBER

Oct. 14.....Columbus Day  
Oct. 16.....National Bosses' Day  
Oct. 18.....Northwest Louisiana Soul Winning Conference

Friday 6 pm-9 pm Part 1  
Oct. 19.....Saturday 9 am-3 pm Part 2  
Nov. 3..... Daylight Savings Time Ends  
Nov. 5 .....Election Day  
Nov. 11.....Veterans' Day  
Nov. 28.....Thanksgiving Day

(There will be NO on campus/e campus classes Thanksgiving week.)

## TRANSCRIPTS

If you need or want a transcript, you must go to our website [www.lbu.edu](http://www.lbu.edu), look under Current Students and following the instructions, click on Request a Transcript. Fill in the form and direct your request to registrar [Peggy@lbu.edu](mailto:Peggy@lbu.edu). "Official" transcripts are \$10.00 per transcript and must be paid before transcript(s) are mailed. NOTE: There is no charge for "Unofficial" transcripts.

## THOUGHT FOR THE DAY

*If you would advance in true holiness, you must aim steadily at perfection  
in little things.* - Abbe Guillore

**NOTE:** TO VIEW YOUR NEWSLETTER ON OUR LBU WEBSITE [www.lbu.edu](http://www.lbu.edu) GO TO DEPARTMENTS, CLICK ON COMMUNICATIONS and CLICK ON PDF ICON.

## BILLING PROCEDURES

Statements are e-mailed (only) on the 5th day of each month. Monthly payments are to be made by the last day of the month to avoid a \$10.00 late charge.

## FOR GRADUATING STUDENTS...

All students are encouraged to attend GRADUATION WEEK the year of their intended graduation. Each year the exciting week begins on Tuesday at 1:00 p.m. with very informative workshops scheduled through noon on Thursday. The highlight of the week is the graduation commencement held on Friday. Please keep this information in mind so that you can begin making plans for your personal graduation. Many of you may need to make prior arrangements with your employer, gather finances, and make travel and lodging arrangements. "Your" graduation will be one of the most important events in your life; therefore, it will be a very SPECIAL week to remember forever.

## E-MAIL MESSAGES

Students, please check your e-mail messages each day so that you do not miss any of our current correspondence. This is our only means of communication with some of our students; therefore, it is imperative that you read your messages on a daily basis as you could miss some very important announcements.

## E-CAMPUS and CAMPUS CLASSES

Students who desire to take any scheduled E-Campus courses(s) MUST first get permission from their dean before signing up. This is an important TO DO procedure.

*We are continually faced by great opportunities brilliantly disguised as insoluble problems.*

— Motivational Quotes

### **MOODLE MESSAGE**

Please do not send Moodle Assignments one at a time, but rather, complete all of the course assignments and send when submitting the workbook. Please notify Peggy at [peggy@lbu.cedu](mailto:peggy@lbu.cedu) after all of your coursework and assignments are ready to grade. You will receive an e-mail after your work is graded. DO NOT take the final exam until you receive your graded workbook and make the necessary corrections allowing you to study correct information for the final exam.

### **MA and PhD STUDENTS**

Students planning to graduate in a particular year must have the entire rough draft of their special writing project, thesis and/or dissertation in my office for proofing by the first week in **January** of the year intending to graduate. This is the required “deadline date”. Of course, it is for students’ benefit to turn their projects in at an earlier date or any time during the degree study if possible.

### **WELCOME NEW STUDENT...Debbie Fuller**

#### **\*SPECIAL REWARDS PROGRAM\***

For every six consecutive months of payments, we will give you a half payment of credit off the balance of your tuition. For example, if you pay \$100.00 per month consecutively for 6 months, you will receive a \$50.00 credit; pay \$75.00 per month you will receive \$37.50 credit and/or pay \$50.00 per month, you will receive \$25.00 credit. \*Remember to claim your rewards; there must be 6 consecutive months of tuition payments.

*When “killing time” be sure you don’t shoot opportunity full of holes.* — copied

### **TEXTBOOK INFORMATION**

Please “wait” until you receive your course workbook before ordering the required textbook. The first page in the workbook will have all the necessary information for ordering. Order the textbook by the ISBN numbers given in the course workbook. Following this plan will keep you from ordering the wrong book(s).

**\*Note:** This website can be of help when writing assignments/thesis/dissertations.  
[http://www.press.uchicago.edu/books/turabian/turabian\\_citationguide.html](http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html)

Submitted by Dr. Karetha Stearns

## FROM YOUR DEAN

Students are to complete a minimum of one course per semester (15 weeks). I know “situations” come up from time-to-time to hinder the studying process, and I am here to work with you through these “situations”, but please try to stay on task by developing a workable schedule that will allow you to meet this requirement.

1. **Work on “one” course at a time.** Once a course has been completed and sent in to be graded, then begin working on the next course.
2. Do not send all of your courses at one time for grading.

“THANK YOU” for your cooperation in complying with these requirements.

**FYI:** Workbooks, assignments, final exams or special projects will not be graded unless a signed plagiarism form is in your student file.

## LBU SEMESTERS ARE AS FOLLOWS:

SPRING: January - April

SUMMER: May - August

FALL: August – December

## IMPORTANT TO READ

Please consider when writing assignment papers, theses, and dissertations, to refrain from using “too many quotations and copying paragraph after paragraph from resources” as this does not constitute your work, but rather someone else’s research and documentation. YES, some quotations are expected and allowed, but keep in mind, “ANYONE” can write down what someone else has stated. When reading and grading your papers, I truly want to see, for the most part...your thoughts, ideas, experiences, imagination, and knowledge. YES, it is permissible and encouraged to seek as many resources as possible, but read the information and then in YOUR own words relate only those portions of information you think are important and pertinent to your assignment or project topic. I do check for plagiarized content. I believe that most of you (and some being teachers yourselves), expect, encourage, and require the same of your students. May the Lord bless as you accept this challenge.

*Prayer is used by God to promote our spiritual growth, bring power into our work, lead others to faith in Christ, and bring all other blessings to Christ’s church.*

## \*PLEASE JOIN THE LBU STAFF IN PRAYER\*

*Praying always with all prayer and supplication in the Spirit, and watching thereunto with all perseverance and supplication for all saints; Ephesians 6:18 (KJV)*

- United States of America – protection from those who seriously desire to make our country a socialistic nation.
- Our President and his family – protection from Satan’s continued attacks
- Military and first responders who serve in our behalf
- Pastors/Missionaries

- Student Bea Edwards – life’s stressful situations and health
- Peggy Magill’s sister, Diana Sirman –underwent a successful liver transplant, but has a number of unexpected complications
- Dr. Sandra Cory’s daughter, Alisha – Please continue to pray for healing from brainstem tumor
- Student Carolyn Bailey’s mother – has cancer and doing well.
- LBU Students and our Bahamian neighbors – Recovery efforts from hurricane Dorian’s destruction
- LBU students, administration, staff, and faculty

I appreciate your prayers in behalf of these on our prayer list and know that you will “praise” the Lord with me as He answers our petitions.

Prayer is...

*the most powerful weapon against every trial you face;  
the most effective medicine against all sickness;  
the most valuable gift you can give to someone you love.*

Prayer Works!

*The effectual fervent prayer of a righteous man availeth much.  
James 5:16b (KJV)*

REMEMBER: If you have prayer requests, praise reports, or any other newsworthy information you would like to share with the LBU staff and students, please feel free to call (318) 686-2360 or e-mail [drweaver@lbu.edu](mailto:drweaver@lbu.edu)

Until next month,

Dr. Neal Weaver  
President